



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 08/29/2017

SUBJECT: **BID NO. 2017-164 - ANNUAL CONTRACT FOR HVAC WATER TREATMENT SERVICES - FACILITIES MANAGEMENT - CHEM-AQUA, INC. - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2017-164, Annual Contract for HVAC Water Treatment Services, to Chem-Aqua, Inc. at the per unit price.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Four hundred seventy-one (471) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 28, 2017 was attended by one (1) vendor as well as representatives from Facilities Management and Purchasing. One (1) bid and one (1) no bid were received.

The bid received from Chem-Aqua, Inc. meets all meets all specifications and is acceptable to Facilities Management.

The term of the contract is twelve (12) months, effective October 1, 2017, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is joint recommendation of Facilities Management and Purchasing that Bid No. 2017-164, Annual Contract for HVAC Water Treatment Services, be awarded to Chem-Aqua, Inc. at the per unit price.

FISCAL IMPACT:

Expenses for last year were approximately \$128,921.96. Services are provided on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: James L. Bocks, CPPB

APPROVED BY: