



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 11/26/2019

SUBJECT: **RFP NO. 2018-095 - CASE MANAGEMENT SYSTEM - CRIMINAL COURTS ADMINISTRATION - CORRECTIONS SOFTWARE SOLUTIONS, LP - \$153,040.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2018-095, Case Management System, for Criminal Courts Administration, to Corrections Software Solutions, LP for \$153,040.00 and approve contract.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Seven hundred fifty-five (755) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on June 20, 2018 was attended by nine (9) vendors as well as representatives from Criminal Courts Administration, Information Technology, and Purchasing. Nine (9) proposals were received.

Proposals were evaluated by Criminal Courts Administration, Information Technology, and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP. The proposal from ECLAT Integrated Software Solutions, Inc. was deemed non-responsive for failing to include a signed Compliance with Federal and State Laws Form. The proposal from CourtView Justice Solutions, Inc., d/b/a Equivant was deemed non-responsive for unacceptable change requests to RFP terms and conditions, including, requested changes to Indemnity and Limitation of Liability. The proposal from Tribridge Holdings, LLC was deemed non-responsive for unacceptable change requests to RFP terms and conditions, including, Indemnification, Exclusion of Consequential Damages, Limitation of Liability, Warranty, Attorneys' Fees, and Waiver of Jury Trial.

The top three vendors were invited to present solutions on October 11, 2018. After vendor presentations, the scoring committee was allowed to rescore. Additional clarification questions were posed to the vendors. After vendor clarifications, the scoring committee was again allowed to rescore. A Best and Final Offer was then requested from the two-highest scoring vendors. The proposal received from Corrections Software Solutions, LP meets all specifications and is acceptable to Criminal Courts Administration and Information Technology.

SUBMITTED BY: Purchasing

PREPARED BY: Chris Lax, CPSM

APPROVED BY:



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The term of the contract is thirty-six (36) months, effective November 26, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Criminal Courts Administration, Information Technology, and Purchasing that RFP No. 2018-095, Case Management System, be awarded to Corrections Software Solutions, LP for \$153,040.00.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT:

Year 1 funding in the amount of \$48,208.00 is available in account 545041/45100-2020/1810220000 and expenses consist of the following:

\$18,000.00	Implementation
\$ 4,000.00	Azure Configuration
\$26,208.00	Software Support and Maintenance (or \$2,184.00/month at acceptance of go-live milestone, whichever is least)

Years 2-5 funding in the amount of \$26,208.00 is for Annual Software Support and Maintenance.

The total amount for all five (5) years is \$153,040.00.