



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

10

DATE: 12/04/2018

SUBJECT: **BID NO. 2019-001 – ANNUAL CONTRACT FOR LANDSCAPE SUPPLIES AND SERVICES - FACILITIES MANAGEMENT – C. GREEN SCAPING, LP – PER HOURLY RATE AND MATERIALS DISCOUNT OFF LIST PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2019-001, Annual Contract for Landscape Supplies and Services, for Facilities Management, to C. Green Scaping, LP at the per hourly rate and materials discount off list price.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred twenty-one (121) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on November 8, 2018 was attended by one (1) vendor as well as representatives from Facilities Management and Purchasing. One (1) bid was received.

The bid received from C. Green Scaping, LP meets all specifications and is acceptable to Facilities Management.

The term of the contract is twelve (12) months, effective December 4, 2018, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2019-001, Annual Contract for Landscape Supplies and Services, be awarded to C. Green Scaping, LP at the per hourly rate and materials discount off list price.

FISCAL IMPACT:

Expenses for last year were approximately \$248,746.34. Supplies and services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Charelle Bennett
		APPROVED BY:	