



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 10/18/2016

SUBJECT: **BID NO. 2017-002 - ANNUAL CONTRACT FOR GREASE TRAP/SAND TRAP SERVICES - FACILITIES MANAGEMENT AND ALL PRECINCTS - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2017-002, Annual Contract for Grease Trap/Sand Trap Services, for Facilities Management and All Precincts, to the following vendors at the per unit price:

Primary	Earthtek, Inc.	Arlington, Texas
Secondary	Southwaste	Mansfield, Texas

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Forty-eight (48) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on September 2, 2016 was attended by six (6) vendors as well as representatives from Facilities Management, the four (4) Maintenance Precincts, and Purchasing. Six (6) bids were received.

Bids were evaluated by Facilities Management, the four (4) Maintenance Precincts, and Purchasing representatives. Award recommendations are to the low bids meeting specifications. Harrington Environmental, Sunbelt Industrial, and Cactus Environmental were deemed non-responsive for failure to returned signed Addendum as required.

The term of the contract is twelve (12) months, effective December 5, 2016, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management, the four (4) Maintenance Precincts, and Purchasing that Bid No. 2017-002, Annual Contract for Grease Trap/Sand Trap Services, be awarded to the above listed vendors at the per unit price.

SUBMITTED BY: Purchasing

PREPARED BY: D. W. Roberson

APPROVED BY:



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FISCAL IMPACT:

Expenses for last year were approximately \$39,000.00. Orders are placed on an as-needed basis.