



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 09/06/2016

SUBJECT: **RFP NO. 2016-149 - DRUG AND ALCOHOL LABORATORY  
CONFIRMATION TESTING SERVICES - COMMUNITY SUPERVISION  
AND CORRECTIONS DEPARTMENT - VARIOUS VENDORS -  
PER CONTRACT TERMS**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award RFP No. 2016-149, Drug and Alcohol Laboratory Confirmation Testing Services, for Community Supervision and Corrections Department (CSCD), to the following vendors at the per contract terms:

Primary            Avertest  
Secondary        Technical Resource Management, LLC, d/b/a Cordant Forensic Solutions

**BACKGROUND:**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred sixty (260) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on June 15, 2016, was attended by two (2) vendors as well as representatives from CSCD and Purchasing. Two (2) proposals were received.

Proposals were evaluated by CSCD and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The term of the contract is twenty-four (24) months, effective November 1, 2016, with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the joint recommendation of CSCD and Purchasing that RFP No. 2016-149, Drug and Alcohol Laboratory Confirmation Testing Services, be awarded to the vendors listed above at the per contract terms.

**FISCAL IMPACT:**

Funding sources for these expenses are provided by CSCD State funds. No Tarrant County funds are required. Expenses for last year were approximately \$510,282.60.

SUBMITTED BY:	Purchasing	PREPARED BY:	Rita C. Pauley, CPO
		APPROVED BY:	