



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 05/05/2020

SUBJECT: **BID NO. 2020-115 - ANNUAL CONTRACT FOR PURCHASE OF COLOR PRODUCTION DIGITAL PRESS AND MAINTENANCE - REPRODUCTION CENTER - UBEO, LLC - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2020-115, Annual Contract for Purchase of Color Production Digital Press and Maintenance, for the Reproduction Center, to UBEO, LLC at the per unit price.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Seventy-nine (79) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Five (5) bids were received.

The low bid received from UBEO, LLC meets all specifications and is acceptable to the Reproduction Center.

The term of the contract is twelve (12) months, effective May 5, 2020, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Reproduction Center and Purchasing that Bid No. 2020-115, Annual Contract for Purchase of Color Production Digital Press and Maintenance, be awarded to UBEO, LLC at the per unit price.

**FISCAL IMPACT:**

Funding in the amount of \$204,513.00 is available in account 540000/45100-2020/1860300000.

FY 2021 annual expenses are estimated to be approximately \$45,813.00. Services for meters are provided on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Christina Martinez

APPROVED BY: