



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 02/07/2017

SUBJECT: **RFP NO. 2016-200 - EMERGENCY NOTIFICATION SERVICES -  
EMERGENCY MANAGEMENT - INSPIRON LOGISTICS, LLC - \$36,200.00**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award RFP No. 2016-200, Emergency Notification Services, for Office of Emergency Management, to Inspiron Logistics, LLC for \$36,200.00 and approve contracts.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five Hundred fifty (550) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. Nine (9) proposals were received.

Proposals were evaluated by the Emergency Management, Information Technology, and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The five (5) top scoring firms were invited to provide presentations to the evaluation committee from November 7, 2016 through November 11, 2016. The committee re-scored those firms based on the criteria and process set forth in the RFP specifications. The two (2) top scoring firms were then provided with an opportunity to submit a Best and Final Offer. The proposal received from Inspiron Logistics, LLC meets all specifications and is acceptable to Emergency Management and Information Technology.

The term of the contract is twelve (12) months, effective February 7, 2017, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Office of Emergency Management, Information Technology and Purchasing that RFP No. 2016-200, Emergency Notification Services, be awarded to Inspiron Logistics, LLC at the per contract terms.

SUBMITTED BY:	Purchasing	PREPARED BY:	Chris Lax, CPSM
		APPROVED BY:	



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The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

**FISCAL IMPACT:**

Funding in the amount of \$6,650.00 is available in account 578025/10000-2017/1810500000. Funding for the three (3) yearly renewals of \$9,850.00 each will be requested in subsequent fiscal years.