



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF 21

DATE: 10/13/2020

SUBJECT: **BID NO. 2020-184 - ANNUAL CONTRACT FOR SAP CONSULTANT SERVICES - INFORMATION TECHNOLOGY - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2020-184, Annual Contract for SAP Consultant Services, for Information Technology, to the following vendors at the per unit price:

- Primary            Mygo Consulting, Inc.
- Secondary        Tachyon Technologies, LLC
- Alternate 1       SITA, Corp.
- Alternate 2       Anand PAG, Inc.

**BACKGROUND:**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand four hundred fifty-two (1,452) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 30, 2020 was attended by eighteen (18) vendors as well as representatives from Information Technology and Purchasing. Eighteen (18) bids were received.

Bids were evaluated by Information Technology and Purchasing representatives. Scope review meetings were conducted with the three (3) low bid vendors on September 17 and 18, 2020. The fourth low bidder is the incumbent vendor. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective October 18, 2020, with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the joint recommendation of Information Technology and Purchasing that Bid No. 2020-184, Annual Contract for SAP Consultant Services, be awarded to the vendors listed above at the per unit price.

**FISCAL IMPACT:**

Expenses for last year were approximately \$145,000.00. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Gwen Peterson, C.P.M., A.P.P.
		APPROVED BY:	