



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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17

DATE: 09/20/2016

SUBJECT: **BID NO. 2016-193 - ANNUAL CONTRACT FOR LANDSCAPE SUPPLIES AND SERVICES - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER HOURLY RATE AND MATERIALS MARK-UP**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2016-193, Annual Contract for Landscape Supplies and Services, for Facilities Management, to the following vendors at the per hourly rate and materials mark-up:

Primary	C. Green Scaping	4 of 5 Sections
	Phillips Lawn and Sprinkler Co.	1 of 5 Sections
Secondary	C. Green Scaping	1 of 5 Sections
Alternate	Qualitiscap Services, Inc.	1 of 5 Sections

BACKGROUND:

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred thirty-five (135) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on August 1, 2016 was attended by three (3) vendors as well as representatives from Facilities Management and Purchasing. Three (3) bids were received.

The bids were evaluated by the Facilities Management Department and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective September 20, 2016, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the recommendation of Facilities Management and Purchasing that Bid No. 2016-193, Annual Contract for Landscape Supplies and Services, be awarded to the vendors listed above at the per hourly rate and materials mark-up.

SUBMITTED BY:	Purchasing	PREPARED BY:	James Bocks, CPPB
		APPROVED BY:	



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FISCAL IMPACT:

Expenses for last year were approximately \$84,538.67. Supplies and services are provided on an as-needed basis.