



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 08/15/2017

SUBJECT: **RFP NO. 2017-131 - ANNUAL CONTRACT FOR INTERPRETATION SERVICES FOR THE DEAF AND HEARING IMPAIRED - COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT - VARIOUS VENDORS - PER CONTRACT TERMS**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award RFP No. 2017-131, Annual Contract for Interpretation Services for the Deaf and Hearing Impaired, for Community Supervision and Corrections Department (CSCD), to the following vendors at the per contract terms:

Section 1	Primary	Hired Hands, Inc.
	Secondary	Catholic Charities Diocese of Fort Worth d/b/a Translation and Interpretation Network
	Alternate	All World Language Consultants, Inc.
Section 2	Primary	Hired Hands, Inc.
	Secondary	All World Language Consultants, Inc.
	Alternate	Catholic Charities Diocese of Fort Worth d/b/a Translation and Interpretation Network
Section 3	Primary	Hired Hands, Inc.
	Secondary	Catholic Charities Diocese of Fort Worth d/b/a Translation and Interpretation Network
	Alternate	All World Language Consultants, Inc.

**BACKGROUND:**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eighty-one (81) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this proposal were posted on the Tarrant County website and were downloaded by interested parties. Six (6) proposals were received.

SUBMITTED BY:	Purchasing	PREPARED BY:	Gwen Peterson, C.P.M.,A.P.P.
		APPROVED BY:	



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Proposals were evaluated by CSCD and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The term of the contract is twenty-four (24) months, effective September 1, 2017, with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the joint recommendation of CSCD and Purchasing that RFP No. 2017-131, Annual Contract for Interpretation Services for the Deaf and Hearing Impaired, be awarded to the above listed vendors at the per contract terms.

### **FISCAL IMPACT:**

Funding source for this contract is provided by various CSCD grant funds. No Tarrant County funds are required. Expenditures are estimated to be approximately \$15,000.00 per year. Services provided are on an as-needed basis.