



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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40

DATE: 11/20/2018

SUBJECT: **BID NO. 2019-031 - ANNUAL CONTRACT PAPER AND PLASTICS PRODUCTS - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE AND DISCOUNT FOR ITEMS NOT LISTED**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2019-031, Annual Contract for Paper and Plastic Products, Countywide, to the following vendors at the per unit price and discount for items not listed:

Primary

Section 1	CMS Services, LLC	5 of 9 Items
	Central Poly Bag Corp.	1 of 9 Items
	Empire Paper Company	1 of 9 Items
	Matera Paper Company, d/b/a Ferguson Facilities Supply	1 of 9 Items
	Supplyworks	1 of 9 Items
Section 2	Empire Paper Company	5 of 8 Items
	CMS Services, LLC	2 of 8 Items
	Central Poly Bag Corp.	1 of 8 Items
Section 3	Pollock Investments Inc., d/b/a Pollock	3 of 3 Items
Section 4	Pollock Investments Inc., d/b/a Pollock	20 of 37 Items
	Infinity Supply and Service, Inc.	14 of 37 Items
	Empire Paper Company	1 of 37 Items
	M.A.N.S. Distributors, Inc.	1 of 37 Items
	Supplyworks	1 of 37 Items
Section 5	All American Poly	5 of 10 Items
	Matera Paper Company, d/b/a Ferguson Facilities Supply	2 of 10 Items
	Infinity Supply and Service, Inc.	1 of 10 Items
	Pollock Investments Inc., d/b/a Pollack	1 of 10 Items
	Unipak, Corp.	1 of 10 Items

SUBMITTED BY: Purchasing

PREPARED BY: Tim Jones

APPROVED BY:



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## Secondary

Section 1	Matera Paper Company, d/b/a Ferguson Facilities Supply	3 of 9 Items
	M.A.N.S. Distributors, Inc.	3 of 9 Items
	CMS Services, LLC	2 of 9 Items
	Supplyworks	1 of 9 Items
Section 2	CMS Services, LLC	2 of 8 Items
	Infinity Supply and Service, Inc.	2 of 8 Items
	Central Poly Bag Corp.	1 of 8 Items
	Matera Paper Company, d/b/a Ferguson Facilities Supply	1 of 8 Items
	Pollock Investment Inc., d/b/a Pollock Supplyworks	1 of 8 Items
Section 3	Infinity Supply and Service, Inc.	2 of 3 Items
	Empire Paper Company	1 of 3 Items
Section 4	Empire Paper Company	13 of 37 Items
	M.A.N.S. Distributors, Inc.	12 of 37 Items
	Infinity Supply and Service, Inc.	5 of 37 Items
	CMS Services, LLC	4 of 37 Items
	Pollock Investments Inc., d/b/a Pollock Supplyworks	2 of 37 Items
Section 5	Matera Paper Company, d/b/a Ferguson Facilities Supply	4 of 10 Items
	CMS Services, LLC	2 of 10 Items
	Pollock Investments Inc., d/b/a Pollock	2 of 10 Items
	Infinity Supply and Service, Inc.	1 of 10 Items
	M.A.N.S. Distributors, Inc.	1 of 10 Items

### **BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred fifty-three (153) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Sixteen (16) bids were received.

Bids were evaluated by Purchasing representatives. Award recommendations are to the low bids meeting specifications.



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Bids received from D2 Distributors, Campbell Paper and Quill, LLC were deemed non-responsive for failure to submit required Addendum One. Legacy Tracking, LLC was deemed non-responsive for failure to sign required Addendum One. CMS Services, LLC did not meet specifications for Section 4, item 30 because vendor bid a two (2) mil bag instead of a four (4) mil bag as required. Dispose N Save is not recommended for award due to performance issues related to Interboro Packaging. Interboro Packaging did not submit a bid in their name, however, Interboro Packaging sales representatives are the same sales representatives for Dispose N Save. There are no awards for Section 4, item 2 due to a specification error.

Tie bids were received for Section 4, item 27. The award recommendation was determined in accordance with Commissioners Court Order #60616, Procedure for Awarding Tie Bids.

The term of the contract is twelve (12) months, effective November 24, 2018, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the recommendation of Purchasing that Bid No. 2019-031, Annual Contract for Paper and Plastic Products, be awarded to the vendors listed above at the per unit price and discount for items not listed.

**FISCAL IMPACT:**

Expenses for last year were approximately \$556,596.00. Orders are placed on an as-needed basis.