



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 04/30/2019

SUBJECT: **BID NO. 2019-062 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE SERVICE OF COMMERCIAL KITCHEN FACILITIES - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE, PER HOURLY RATE, AND MARKUP FOR PARTS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2019-062, Annual Contract for Preventative Maintenance Service of Commercial Kitchen Facilities, for Facilities Management, to the following vendors at the per unit price, per hourly rate, and markup for parts:

Primary Boss Systems, LLC, d/b/a The Hood Boss
Secondary Fike’s Infection Control, Inc.

BACKGROUND:

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Four hundred ninety-two (492) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on March 7, 2019 was attended by two (2) vendors as well as representatives from Facilities Management and Purchasing. Two (2) bids and one (1) no-bid were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications. Knight Services, Inc. submitted a no-bid.

The term of the contract is twelve (12) months, effective May 3, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2019-062, Annual Contract for Preventative Maintenance Service of Commercial Kitchen Facilities, be awarded to the vendors listed above at the per unit price, per hourly rate, and markup for parts.

FISCAL IMPACT:

Expenses for last year were approximately \$28,000.00. Services are provided on an as-needed basis.

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| SUBMITTED BY: | Purchasing | PREPARED BY: | James Bocks, CPPB |
| | | APPROVED BY: | |