



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 02/26/2019

SUBJECT: **BID NO. 2019-065 - ANNUAL CONTRACT FOR MODULAR FURNITURE AND MOVABLE/ DEMOUNTABLE WALLS - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid 2019-065, Annual Contract for Modular Furniture and Movable/Demountable Walls, Countywide, to the following vendors at the per unit price:

Royer and Schutts	Category A-System I	Sections A, B, C, and D
Plano Office Supply	Category A-System II and IV Category B Category C Category D	Sections A, B, C, and D B1 and B2 C1 Items 1, 2, and 3
Interior Resources	Category A-System III Category B Category C Category D	Sections A, B, C, and D B1 and B2 C1 Items 1, 2, and 3

**BACKGROUND:**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred twenty-two (222) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Three (3) bids and three (3) no bids were received.

SUBMITTED BY:	Purchasing	PREPARED BY:	Susanna H. Lea, CPPB
		APPROVED BY:	



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Award recommendations are to the low bids meeting specifications. There are no awards for Category A-System V because no-bids were received for these items.

The term of the contract is twelve (12) months, effective February 26, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the recommendation of Purchasing that Bid No. 2019-065, Annual Contract for Modular Furniture and Movable/Demountable Walls, be awarded to the vendors listed above at the per unit price.

**FISCAL IMPACT:**

Expenses for last year were approximately \$30,749.00. Orders are placed on an as-needed basis.