



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 10/04/2016

SUBJECT: **RFP NO. 2016-209 - ANNUAL CONTRACT FOR FORENSIC ACCIDENT RECONSTRUCTION, CONSULTATION, EXPERT WITNESS, AND SUPPORT SERVICES - CRIMINAL DISTRICT ATTORNEY'S OFFICE - CRASH DYNAMICS**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award RFP No. 2016-209, Annual Contract for Forensic Accident Reconstruction, Consultation, Expert Witness, and Support Services for the Criminal District Attorney's Office to Crash Dynamics, and approve contract.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand five hundred thirty-five (1,535) vendors were contacted and requested to participate in the proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. Two (2) proposals were received.

Proposals were evaluated by the Criminal District Attorney's Office and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP. The proposal received from Crash Dynamics meets all specifications and is acceptable to the Criminal District Attorney's Office.

The term of the contract is twelve (12) months, effective October 1, 2016 with two (2) options for renewal periods of twelve (12) months each.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

Therefore, it is the joint recommendation of the Criminal District Attorney's Office and Purchasing that RFP No. 2016-209, Annual Contract for Forensic Accident Reconstruction, Consultation, Expert Witness, and Support Services, be awarded to Crash Dynamics.

**FISCAL IMPACT:**

Expenses are estimated to be approximately \$112,000.00. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Gwen Peterson, C.P.M., A.P.P.
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