



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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6

DATE: 06/05/2018

SUBJECT: **BID NO. 2018-106 - ANNUAL CONTRACT FOR PROPANE FUEL AND REPAIR OR PURCHASE OF PROPANE FUEL EQUIPMENT - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE AND DISCOUNT OR MARKUP FROM LIST PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2018-106, Annual Contract for Propane Fuel and Repair or Purchase of Propane Fuel Equipment, Countywide, to the following vendors at the per unit price and discount or markup from list price:

Section I – Bulk Delivery

Primary Yellow Rose Propane
Secondary FerrellGas

Section II – Cylinder Refill

Primary Yellow Rose Propane
Secondary FerrellGas

Section III– Cylinder Rental

Primary Yellow Rose Propane
Secondary FerrellGas

Section IV – Propane Fueling Equipment Repair

Primary FerrellGas

Section V – Propane Fueling Equipment Purchase

Primary FerrellGas

BACKGROUND:

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred thirty-four (134) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on May 10, 2018 was attended by three (3) vendors as well as representatives from Purchasing. Two (2) bids and one (1) no bid were received.

SUBMITTED BY:	Purchasing	PREPARED BY:	Brandie Bingham, CPPB
		APPROVED BY:	



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The bids were evaluated by Transportation Services, the four (4) Maintenance Precincts and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective June 5, 2018, with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the joint recommendation of Transportation Services, the four (4) Maintenance Precincts and Purchasing that Bid No. 2018-106, Annual Contract for Propane Fuel and Repair or Purchase of Propane Fuel Equipment, be awarded to the vendors list above at the per unit price and discount or markup from list price.

FISCAL IMPACT:

Expenditures for last year were approximately \$11,500.00. Orders are placed on an as-needed basis.