



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

146

DATE: 11/12/2019

SUBJECT: **BID NO. 2019-263 - ANNUAL CONTRACT FOR DISPOSABLE PAPER AND PLASTIC PRODUCTS - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE AND DISCOUNT FOR ITEMS NOT LISTED**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2019-263, Annual Contract for Disposable Paper and Plastic Products, Countywide, to the following vendors at the per unit price and discount for items not listed:

Primary

Section 1	Country Maid Services, LLC	2 of 10 Items
	Home Depot U.S.A., Inc., d/b/a The Home Depot Pro	2 of 10 Items
	M.A.N.S. Distributors, Inc.	2 of 10 Items
	Pollock Investments, Inc., d/b/a Pollock Orora	2 of 10 Items
	Empire Paper Company	1 of 10 Items
	Praetorian Operating, Inc., d/b/a Campbell Paper Company	1 of 10 Items
Section 2	Country Maid Services, LLC	3 of 8 Items
	Praetorian Operating, Inc., d/b/a Campbell Paper Company	2 of 8 Items
	Empire Paper Company	1 of 8 Items
	Home Depot U.S.A., Inc., d/b/a The Home Depot Pro	1 of 8 Items
	M.A.N.S. Distributors, Inc.	1 of 8 Items
Section 3	M.A.N.S. Distributors, Inc.	2 of 3 Items
	Pollock Investments, Inc., d/b/a Pollock Orora	1 of 3 Items
Section 4	M.A.N.S. Distributors, Inc.	14 of 39 Items
	Pollock Investments, Inc., d/b/a Pollock Orora	14 of 39 Items
	Empire Paper Company	5 of 39 Items
	Country Maid Services, LLC	3 of 39 Items
	Praetorian Operating, Inc., d/b/a Campbell Paper Company	2 of 39 Items
	Pyramid School Products	1 of 39 Items
Section 5	All American Poly	5 of 10 Items
	Matera Paper Company, Inc., d/b/a Ferguson Facilities Supply	2 of 10 Items
	Country Maid Services, LLC	1 of 10 Items
	Home Depot U.S.A., Inc., d/b/a The Home Depot Pro	1 of 10 Items
	Unipak Corp.	1 of 10 Items

SUBMITTED BY: Purchasing

PREPARED BY: Gwen Peterson, C.P.M.,A.P.P.

APPROVED BY:



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Secondary

Section 1	Praetorian Operating, Inc., d/b/a Campbell Paper Company	3 of 10 Items
	Country Maid Services, LLC	2 of 10 Items
	Empire Paper Company	2 of 10 Items
	Pollock Investments, Inc., d/b/a Pollock Orora	2 of 10 Items
	Home Depot U.S.A., Inc., d/b/a The Home Depot Pro	1 of 10 Items
Section 2	Home Depot U.S.A., Inc., d/b/a The Home Depot Pro	2 of 8 Items
	Infinity Supply & Service, Inc.	2 of 8 Items
	Country Maid Services, LLC	1 of 8 Items
	Empire Paper Company	1 of 8 Items
	Matera Paper Company, Inc., d/b/a Ferguson Facilities Supply Praetorian Operating, Inc., d/b/a Campbell Paper Company	1 of 8 Items 1 of 8 Items
Section 3	Infinity Supply & Service, Inc.	2 of 3 Items
	Empire Paper Company	1 of 3 Items
Section 4	Infinity Supply & Service, Inc.	13 of 39 Items
	Praetorian Operating, Inc., d/b/a Campbell Paper Company	7 of 39 Items
	Wedge Supply, LLC	6 of 39 Items
	Country Maid Services, LLC	4 of 39 Items
	Pollock Investments, Inc., d/b/a Pollock Orora M.A.N.S. Distributors, Inc.	4 of 39 Items 3 of 39 Items
Section 5	Country Maid Services, LLC	2 of 10 Items
	Home Depot U.S.A., Inc., d/b/a The Home Depot Pro	2 of 10 Items
	Matera Paper Company, Inc., d/b/a Ferguson Facilities Supply	2 of 10 Items
	All American Poly	1 of 10 Items
	Infinity Supply & Service, Inc. M.A.N.S. Distributors, Inc.	1 of 10 Items 1 of 10 Items

Alternate

Section 1	Home Depot U.S.A., Inc., d/b/a The Home Depot Pro	3 of 10 Items
	Infinity Supply & Service, Inc.	2 of 10 Items
	Country Maid Services, LLC	1 of 10 Items
	M.A.N.S. Distributors, Inc.	1 of 10 Items
	Matera Paper Company, Inc., d/b/a Ferguson Facilities Supply Praetorian Operating, Inc., d/b/a Campbell Paper Company	1 of 10 Items 1 of 10 Items
Section 2	Empire Paper Company	2 of 8 Items
	Pollock Investments, Inc., d/b/a Pollock Orora	2 of 8 Items
	Country Maid Services, LLC	1 of 8 Items
	Home Depot U.S.A., Inc., d/b/a The Home Depot Pro	1 of 8 Items
	M.A.N.S. Distributors, Inc. Wedge Supply, LLC	1 of 8 Items 1 of 8 Items



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Section 3	Country Maid Services, LLC Pollock Investments, Inc., d/b/a Pollock Orora	2 of 3 Items 1 of 3 Items
Section 4	Country Maid Services, LLC Wedge Supply, LLC Pollock Investments, Inc., d/b/a Pollock Orora Empire Paper Company Infinity Supply & Service, Inc. M.A.N.S. Distributors, Inc. Praetorian Operating, Inc., d/b/a Campbell Paper Company Pyramid School Products	8 of 39 Items 8 of 39 Items 6 of 39 Items 4 of 39 Items 4 of 39 Items 2 of 39 Items 2 of 39 Items 1 of 39 Items
Section 5	Home Depot U.S.A., Inc., d/b/a The Home Depot Pro Country Maid Services, LLC Infinity Supply & Service, Inc. M.A.N.S. Distributors, Inc. Matera Paper Company, Inc., d/b/a Ferguson Facilities Supply Pollock Investments, Inc., d/b/a Pollock Orora	2 of 10 Items 1 of 10 Items 1 of 10 Items 1 of 10 Items 1 of 10 Items 1 of 10 Items

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred fifty-six (156) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Seventeen (17) bids and two (2) no-bids were received.

Bids were evaluated by Purchasing representatives. Award recommendations are the low bids meeting specifications. Central Poly-Bag, Corp. was deemed non-responsive for failure to agree to make deliveries within seven (7) to ten (10) business days as required. Complete Supply, Inc. was deemed non-responsive for failure to agree to no minimum order requirements and failure to fill out the Price Forms completely. Global Equipment Company, Inc. was deemed non-responsive for failure to provide three (3) references as required. Interboro Packaging, Corp. is not recommended for award due to poor past performance. Additionally, several vendors were deemed non-responsive for individual line items and several items bid did not meet bid specifications. There is a separate spreadsheet that outlines the reason for each. Several vendors withdrew their bids for various line items due to pricing and other line item errors, and those are noted on the bid tabulation spreadsheet. Mavich, LLC declined Secondary/Alternate award. There are no secondary awards for Section 4, Items 10 and 16, and Section 5, Item 9 because there were no responsive bids meeting specifications for secondary award of these items. There are no alternate awards for Section 1, Item 5, Section 4, Items 3, 9, 10, and 16, and Section 5, Items 5, 9, and 10 because there were no responsive bids meeting specifications for alternate award of these items.

The term of the contract is twelve (12) months, effective November 24, 2019, with one (1) option for a renewal period of twelve (12) months.



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Therefore, it is the recommendation of Purchasing that Bid No. 2019-263, Annual Contract for Disposable Paper and Plastic Products, be awarded to the vendors listed above at the per unit price and discount for products not listed.

FISCAL IMPACT:

Expenses for last year were approximately \$556,586.00. Orders are placed on an as-needed basis.