



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

34

DATE: 08/13/2019

SUBJECT: **RFP NO. 2019-002 - PURCHASE OF ELECTION EQUIPMENT - ELECTIONS ADMINISTRATION - HART INTERCIVIC, INC. - \$11,163,653.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2019-002, Purchase of Election Equipment, for Elections Administration, to Hart Intercivic, Inc. for \$11,163,653.00 and approve contract.

BACKGROUND:

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Twenty-one (21) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A mandatory pre-proposal conference held on February 6, 2019 was attended by three (3) vendors as well as representatives from Elections Administration and Purchasing. Three (3) proposals were received.

Proposals were evaluated by Elections Administration and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP. The proposal received from Hart Intercivic, Inc. meets all specifications and is acceptable to Elections Administration.

The term of the contract is twelve (12) months, effective August 13, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that RFP No. 2019-002, Purchase of Elections Equipment, be awarded to Hart Intercivic, Inc. for \$11,163,653.00.

The contract is attached for approval and signature. The Criminal District Attorney’s Office reviewed this contract as to form.

FISCAL IMPACT:

Funding in the amount of \$11,163,653.00 is available as follows:

- \$10,153,297.00 – 540000/45100-2019/1420000000
- \$ 505,178.00 will be requested in years 2 and 3 for License, Maintenance, and Fees.

Additional units will be ordered on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Christina Martinez
		APPROVED BY:	