



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 3/20/2018

SUBJECT: **BID NO. 2018-063 - PURCHASE OF FITNESS CENTER EQUIPMENT - HUMAN RESOURCES - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2018-063, Purchase of Fitness Center Equipment, for Human Resources, to the following vendors at the per unit price:

Primary	Fit Supply, LLC	14 of 29 Items
	BSN Sports, LLC	13 of 29 Items
	Promaxima MFG	2 of 29 Items

**BACKGROUND:**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred twelve (112) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on February 15, 2018 was attended by one (1) vendor as well as representatives from Human Resources and Purchasing. Three (3) bids were received.

Bids were evaluated by Wellness Program (Human Resources Department) and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months effective March 20, 2018, with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the joint recommendation of Human Resources and Purchasing that Bid No. 2018-063, Purchase of Fitness Center Equipment, be awarded to the vendors listed above at the per unit price.

**FISCAL IMPACT:**

Funding in the amount of \$35,000.00 is available in account 540000/T0500-2018/1914900000. Orders are placed on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Dallas Arter
		APPROVED BY:	