



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 03/17/2020

SUBJECT: **BID NO. 2020-092 - ANNUAL CONTRACT FOR WINDSHIELD AND AUTO GLASS REPAIR AND REPLACEMENT - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE, DISCOUNT FROM LIST PRICE, MARKUP FOR PARTS, AND HOURLY LABOR RATE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2020-092, Annual Contract for Windshield and Auto Glass Repair and Replacement, Countywide, to the following vendors at the per unit price, discount from list price, markup for parts, and hourly labor rate:

Primary       Advanced Glass Systems, Inc.  
Secondary     A-1 Auto Glass, Inc.

**BACKGROUND:**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Ninety-nine (99) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on February 19, 2020 was attended by one (1) vendor as well as representatives from Transportation Services and Purchasing. Four (4) bids were received.

Bids were evaluated by Transportation Services and Purchasing representatives. Award recommendations are to the overall low bids meeting specifications.

The term of the contract is twelve (12) months, effective March 17, 2020, with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the joint recommendation of Transportation Services and Purchasing that Bid No. 2020-092, Annual Contract for Windshield and Auto Glass Repair and Replacement, be awarded to the vendors listed above at the per unit price, discount from list price, markup for parts, and hourly labor rate.

**FISCAL IMPACT:**

Expenses for last year were approximately \$12,000.00. Orders are placed on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Brandie Bingham, CPPB
		APPROVED BY:	