



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

8

DATE: 09/18/2018

SUBJECT: **BID NO. 2018-145 - ANNUAL CONTRACT FOR ARMORED CAR SERVICE - COUNTYWIDE - TRINITY ARMORED SECURITY - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2018-145, Annual Contract for Armored Car Service, Countywide, to Trinity Armored Security at the per unit price.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Thirty-one (31) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 11, 2018 was attended by two (2) vendors as well as representatives from the Auditor's Office, Budget and Risk Management Office, and Purchasing. Two (2) bids were received.

Bids were evaluated by the Auditor's Office, Budget and Risk Management Office, and Purchasing representatives. DFW Threat Management and Response Group, LLC was deemed non-responsive for failure to provide the required insurance coverage. Award recommendation is to the low bid meeting specifications.

The term of the contract is twelve (12) months, effective October 1, 2018, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the recommendation of Purchasing that Bid No. 2018-145, Annual Contract for Armored Car Service, be awarded to Trinity Armored Security at the per unit price.

**FISCAL IMPACT:**

Expenses are estimated to be approximately \$270,667.00. Services are provided on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Gwen Peterson, C.P.M.,A.P.P.

APPROVED BY: