



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 10/16/2018

SUBJECT: **BID NO. 2018-178 - ANNUAL CONTRACT FOR APPIAN PROFESSIONAL SERVICES - INFORMATION TECHNOLOGY - GXP PARTNERS, LLC - PER HOURLY RATE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2018-178, Annual Contract for Appian Professional Services, for Information Technology, to GxP Partners, LLC at the per hourly rate.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand two hundred twenty-four (1,224) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on September 5, 2018 was attended by two (2) vendors as well as representatives from Information Technology and Purchasing. Two (2) bids and one (1) no-bid were received.

The low bid received from GxP Partners, LLC meets all specifications and is acceptable to Information Technology.

The term of the contract is twelve (12) months, effective October 16, 2018, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Information Technology and Purchasing that Bid No. 2018-178, Annual Contract for Appian Professional Services, be awarded to GxP Partners, LLC at the per hourly rate.

FISCAL IMPACT:

Annual expenditures are estimated to be approximately \$150,000.00. Services are provided on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Christina Martinez

APPROVED BY: