



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 10/02/2018

SUBJECT: **RFP NO. 2018-139 - 340B CONSULTING SERVICE FOR COMPLIANCE PROCESS DEVELOPMENT AND AUDIT PREPAREDNESS - PUBLIC HEALTH - CLIFTONLARSONALLEN, LLP - \$43,500.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2018-139, 340B Consulting Service for Compliance Process Development and Audit Preparedness, for Public Health, to CliftonLarsonAllen, LLP for \$43,500.00, approve contract and approve Business Associate Agreement.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Six hundred forty-four (644) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on July 10, 2018 was attended by one (1) vendor as well as representatives from Public Health and Purchasing. Three (3) proposals were received.

Proposals were evaluated by Public Health and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The term of the contract is twelve (12) months, effective October 2, 2018, with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the joint recommendation of Public Health and Purchasing that RFP No. 2018-139, 340B Consulting Service for Compliance Process Development and Audit Preparedness, be awarded to CliftonLarsonAllen, LLP for \$43,500.00.

The contract and Business Associate Agreement are attached for approval and signature. The Criminals District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT:

Funding in the amount of \$43,500.00 is available in account 569011/T4100-2019/5100904000.

SUBMITTED BY: Purchasing

PREPARED BY: Elaine Johnson

APPROVED BY: