



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 02/26/2019

SUBJECT: **BID NO. 2019-083 - ANNUAL CONTRACT FOR WINDSHIELD AND AUTO GLASS REPAIR AND REPLACEMENT - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE, PER HOURLY RATE, AND DISCOUNT FOR ITEMS NOT LISTED**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2019-083, Annual Contract for Windshield and Auto Glass Repair and Replacement, Countywide, to the following vendors at the per unit price, per hourly rate, and discount for items not listed:

Primary	Fort Worth Auto Glass Center, Ltd.
Secondary	Abstract Auto Glass

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Thirty-two (32) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on January 10, 2019 was attended by one (1) vendor as well as representatives from Transportation Services and Purchasing. Three (3) bids were received.

Bids were evaluated by Transportation Services and Purchasing representatives. Award recommendations are to the low bids meeting specifications. The bid received from Apple Glass was deemed non-responsive due to failure to submit signed Addendum 1 as required.

The term of the contract is twelve (12) months, effective March 15, 2019 with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the joint recommendation of Transportation Services and Purchasing that Bid No. 2019-083, Annual Contract for Windshield and Auto Glass Repair and Replacement, to the vendors listed above at the per unit price, per hourly rate, and discount for items not listed.

SUBMITTED BY: Purchasing

PREPARED BY: Brandie Bingham, CPPB

APPROVED BY:



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## **FISCAL IMPACT:**

Expenditures for last year were approximately \$6,000.00. Orders placed are on an as-needed basis.