



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 06/20/2017

SUBJECT: **RFQ NO. 2017-108 - ANNUAL CONTRACT FOR COMMERCIAL REAL ESTATE BROKERAGE SERVICES FOR VARIOUS TARRANT COUNTY PROJECTS - FACILITIES MANAGEMENT - VARIOUS VENDORS**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court grant approval to conduct negotiations for RFQ No. 2017-108, Annual Contract for Commercial Real Estate Brokerage Services for Various Tarrant County Projects, for Facilities Management, with the following firms based upon each firm's high ranking in the evaluation procedure:

JLL (Jones Lang LaSalle)  
CBRE, Inc.

**BACKGROUND:**

Notice of the County's intent to request qualifications was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Four hundred (400) firms were contacted and requested to participate in this process. All documents pertaining to this RFQ were posted on the Tarrant County website and were downloaded by interested parties. Two (2) responses were received.

Responses were evaluated by Facilities Management and Purchasing representatives and ranked based on the criteria and processes set forth in the RFQ. The responses from the above listed firms meet all specifications and are acceptable to Facilities Management. A contract for each project will be negotiated with the top ranking firm. If negotiations fail with the top firm, then Tarrant County will initiate negotiations with the next top ranked firm.

The term of the contract is twelve (12) months, effective July 24, 2017, with two (2) options for renewal periods of twelve (12) months each.

SUBMITTED BY: Purchasing

PREPARED BY: Gwen Peterson, C.P.M.,A.P.P.

APPROVED BY:



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Based upon each firm's high ranking in the evaluation procedure, it is the joint recommendation of Facilities Management and Purchasing that the Commissioners Court grant approval to engage in negotiations for RFQ No. 2017-108, Annual Contract for Commercial Real Estate Brokerage Services for Various Tarrant County Projects, with the firm listed above.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.