



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 02/27/2018

SUBJECT: **BID NO. 2018-057 - ANNUAL CONTRACT FOR FUEL - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2018-057, Annual Contract for Fuel, Countywide, to the following vendors at the per unit price:

Primary	Martin Eagle Oil Company
Secondary	Douglass Distributing

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One-hundred thirteen (113) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on January 30, 2018 was attended by four (4) vendors as well as representatives from Transportation Services, Precinct 1 Maintenance, and Purchasing. Five (5) bids and three (3) no bids were received.

Bids were evaluated by Transportation Services, three (3) Maintenance Precincts, and Purchasing representatives. Award recommendations are to the low bids, meeting specifications. The bid received from Mansfield Oil Company was deemed non-responsive for failure to sign Addendum 1 as required.

The term of the contract is twelve (12) months, effective April 7, 2018, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Transportation Services, three (3) Maintenance Precincts, and Purchasing that Bid No. 2018-057, Annual Contract for Fuel, be awarded to the vendors listed above at the per unit price.

**FISCAL IMPACT:**

Expenses for last year were approximately \$1,019,541.69. Orders are on an as needed-basis. Eighteen (18) entities will utilize this bid. Entity listing with fuel usage is attached.

SUBMITTED BY:	Purchasing	PREPARED BY:	Brandie Bingham, CPPB
		APPROVED BY:	