



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 10/25/2016

SUBJECT: **RFP NO. 2016-126 - FIRST OFFENDER PROGRAM - JUVENILE SERVICES - LENA POPE HOME, INC.- \$100,000.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2016-126, First Offender Program, for Juvenile Services, to Lena Pope Home, Inc. for \$100,000.00 and approve contract.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand eighty-three (1,083) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on April 29, 2016 was attended by seven (7) vendors as well as representatives from Juvenile Services and Purchasing. Four (4) proposals and one (1) no-bid were received.

Proposals were evaluated by Juvenile Services and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP. The proposal received from Lena Pope Home, Inc. meets all specifications and is acceptable to Juvenile Services. Recommendation was presented to the Tarrant County Juvenile Services Board and approved on August 17, 2016.

The terms of the contract is twelve (12) months, effective September 1, 2016, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Juvenile Services, Tarrant County Juvenile Services Board, and Purchasing that RFP No. 2016-126, First Offender Program, be awarded to Lena Pope Home, Inc. for \$100,000.00.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT:

Funding in the amount of \$100,000.00 is available in account 569011/G0062-2017/2610570000/Grant-2004.

SUBMITTED BY:	Purchasing	PREPARED BY:	Rita C. Pauley, CPO
		APPROVED BY:	