



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 07/28/2015

SUBJECT: **RFP NO. 2015-146 - ANNUAL CONTRACT FOR AUTOMATED PHONE SYSTEM LABOR FOR SOUTHWESTERN BELL CUSTOM PLEXAR SYSTEM - INFORMATION TECHNOLOGY - LAHAINA GROUP - PER CONTRACT TERMS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2015-146, Annual Contract for Automated Phone System Labor for Southwestern Bell Custom Plexar System, for Information Technology, to Lahaina Group at the per contract terms.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Four hundred seventy (470) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. One (1) proposal was received.

The proposal was evaluated by Information Technology and Purchasing representatives. Evaluation was based upon the criteria and processes set forth in the RFP. The proposal received from Lahaina Group meets all specifications and is acceptable to Information Technology.

The term of the contract is two (2) years, effective October 5, 2015, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Information Technology and Purchasing that RFP No. 2015-146, Annual Contract for Automated Phone System Labor for Southwestern Bell Custom Plexar System, be awarded to Lahaina Group at the per contract terms.

FISCAL IMPACT:

Estimated annual expenditures are approximately \$43,875.00. Services are requested on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Gwen Peterson, C.P.M.,A.P.P.

APPROVED BY: