



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 11/16/2021

SUBJECT: **BID NO. 2022-016 - ANNUAL CONTRACT FOR DISHWASHING AND LAUNDRY CHEMICALS - SHERIFF’S OFFICE AND JUVENILE SERVICES - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2022-016, Annual Contract for Dishwashing and Laundry Chemical, for the Sheriff’s Office and Juvenile Services, to the following vendors at the per unit price:

Primary UNX Industries, Inc.  
Secondary Ecolab, Inc.

**BACKGROUND:**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred sixty-seven (267) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on October 19, 2021 was attended by four (4) vendors as well as representatives from the Sheriff’s Office, Juvenile Services, and Purchasing. Seven (7) bids were received.

Bids were evaluated by the Sheriff’s Office, Juvenile Services, and Purchasing representatives. Award recommendations are to the overall low bids meeting specifications.

Auto-Chlor Services, LLC, Brady Industries of Texas LLC, and Complete Supply, Inc. were deemed non-responsive for failure to submit a signed Addendum as required. EVCO Partners, L.P. d/b/a Burgoon Company was deemed non-responsive for failure to bid all line items as required.

The term of the contract is twelve (12) months, effective December 1, 2021, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Sheriff’s Office, Juvenile Services, and Purchasing that Bid No. 2022-016, Annual Contract for Dishwashing and Laundry Chemicals, be awarded to the vendors listed above at the per unit price.

**FISCAL IMPACT:**

Expenses for last year were approximately \$66,000.00. Orders are placed on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Wanyu Chen
		APPROVED BY:	