



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

4

DATE: 02/19/2019

SUBJECT: **BID NO. 2019-079 - ANNUAL CONTRACT FOR AUTOMOTIVE AND LIGHT TRUCK TRANSMISSION REPAIR - COUNTYWIDE - 2J'S AUTOMOTIVE - PER UNIT PRICE, HOURLY LABOR RATE AND MARKUP FOR PARTS**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2019-079, Annual Contract for Automotive and Light Truck Transmission Repair, Countywide, to 2J's Automotive at the per unit price, hourly labor rate, and markup for parts.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred fifty-one (151) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on January 9, 2019 was attended by one (1) vendor as well as representatives from Transportation Services and Purchasing. Two (2) bids were received.

The bid received from Sam Pack's Five Star Ford was deemed non-responsive due to failure to submit signed Addendum 1 as required. The low bid received from 2J's Automotive meets all specifications and is acceptable to Transportation Services.

The term of the contract is twelve (12) months, effective March 30, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Transportation Services and Purchasing that Bid No. 2019-079, Annual Contract for Automotive and Light Truck Transmission Repair, be awarded to 2J's Automotive at the per unit price, hourly labor rate, and markup for parts.

**FISCAL IMPACT:**

Expenses for last year were approximately \$24,000.00. Services are provided on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Brandie Bingham, CPPB

APPROVED BY: