



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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16

DATE: 12/06/2016

SUBJECT: **BID NO. 2017-018 - ANNUAL CONTRACT FOR WINDOW WASHING SERVICES - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2017-018, Annual Contract for Window Washing Services, for Facilities Management, to the following vendors at the per unit price:

Primary	Collins Window Cleaning
Secondary	Two Shorkies, LLC, d/b/a Fish Window Cleaning

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred fifty-six (156) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on October 28, 2016 was attended by five (5) vendors as well as representatives from Facilities Management and Purchasing. Six (6) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to low bids meeting specifications. Bids received from Southlake Leasing and Management, Inc., d/b/a Regent Services and Squeegee Squad were deemed non-responsive for failing to submit signed addendum as required and failing to bid all items as required. Bids received from City Building Services, LLC and D&A Building Services, Inc. were deemed non-responsive for failing to bid all items as required.

The term of the contract is twelve (12) months, effective January 15, 2017, with three (3) options for renewal periods of twelve (12) months each.

SUBMITTED BY:	Purchasing	PREPARED BY:	James L. Bocks, CPPB
		APPROVED BY:	



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Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2017-018, Annual Contract for Window Washing Services, be awarded to the above listed vendors at the per unit price.

FISCAL IMPACT:

Expenditures for last year were \$70,275.50. Orders placed are on an as-needed basis.