



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 03/07/2017

SUBJECT: **BID NO. 2017-066 - PURCHASE OF SUNRAISE HP-12 THERMOGRAPHER, DOCUPUNCH PLUS, PLUS ACCESSORIES, AND SUNRAISE SUPER-12 SGC BUSINESS CARD SLITTER - REPRODUCTION CENTER - GRAPHIC FINISHING SYSTEMS, INC. - \$68,515.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2017-066, Purchase of Sunraise HP-12 Thermographer, DocuPunch Plus, Plus Accessories, and Sunraise Super-12 SGC Business Card Slitter, for the Reproduction Center, to Graphic Finishing Systems, Inc. for \$68,515.00.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Seventy-five (75) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on January 24, 2017 was attended by one (1) vendor as well as representatives from the Reproduction Center and Purchasing. Two (2) bids were received.

The bid received from NovaCopy did not meet specifications for Item 3 because they submitted a Duplo CC-330 business card slitter that is not considered a high speed production unit as required in the bid specifications. The low bid received from Graphic Finishing Systems, Inc. meets all specifications and is acceptable to the Reproduction Center.

Therefore, it is the joint recommendation of the Reproduction Center and Purchasing that Bid No. 2017-066, Purchase of Sunraise HP-12 Thermographer, DocuPunch Plus, Plus Accessories, and Sunraise Super-12 SGC Business Card Slitter, be awarded to Graphic Finishing Systems, Inc. for \$68,515.00.

FISCAL IMPACT:

Funding in the amount of \$68,515.00 is available in account 540000/45100-2017/1860300000.

SUBMITTED BY: Purchasing

PREPARED BY: Dallas Arter

APPROVED BY: