



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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4

DATE: 07/02/2019

SUBJECT: **BID NO. 2019-171 - ANNUAL CONTRACT FOR LIFT DEVICE REPAIR AND SERVICE - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE AND PERCENT MARKUP**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2019-171, Annual Contract for Lift Device Repair and Service, Countywide, to the following vendors at the per unit price and percent markup:

Primary	Miner, Ltd. d/b/a CE-DFW	Sections 1, 3, 4, 6, 7, 8, and 10
Primary	Crown Lift Trucks	Sections 1, 4, 6, 7, and 10

**BACKGROUND:**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred six (206) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on May 8, 2019 was attended by three (3) vendors as well as representatives from Purchasing. Three (3) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The bid received from J-8 Equipment Co. of Texas was deemed non-responsive due to failure to include Addendum 2 as required. There are no awards for Sections 2, 5, and 9 because no bids were received for these sections.

The term of the contract is twelve (12) months, effective July 2, 2019, with two (2) options for renewal periods of twelve (12) months each.

SUBMITTED BY:	Purchasing	PREPARED BY:	Brandie Bingham, CPPB
		APPROVED BY:	



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Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2019-171, Annual Contract for Lift Device Repair and Service, be awarded to the vendors listed above at the per unit price and percent markup.

**FISCAL IMPACT:**

Expenses for last year were approximately \$21,000.00. Services are provided on an as-needed basis.