



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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36

DATE: 05/14/2019

SUBJECT: **RFP NO. 2019-003 - DEFENDANT NOTIFICATION SYSTEM -
INFORMATION TECHNOLOGY - XENOCOM CORP., D/B/A ECOURTDATE
- \$40,000.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2019-003, Defendant Notification System, for Information Technology, to Xenocom Corp., d/b/a eCourtDate for \$40,000.00 and approve contract.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eight hundred sixty-seven (867) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on October 15, 2018 was attended by seven (7) vendors as well as representatives from Information Technology and Purchasing. Seven (7) proposals were received.

Proposals were evaluated by Criminal Courts Administration, Information Technology and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP. Appriss Safety was deemed non-responsive for failure to submit the required Signature, References, and Addendum #1 forms. Intouch Connections and Good Egg Media, LLC were deemed non-responsive for failure to submit required signed Addendum #1.

The proposal received from Xenocom Corp., d/b/a eCourtDate meets all specifications and is acceptable to Information Technology and Criminal Courts Administration.

The term of the contract is twelve (12) months, effective May 14, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Criminal Courts Administration, Information Technology, and Purchasing that RFP No. 2019-003, Defendant Notification System, be awarded to Xenocom Corp., d/b/a eCourtDate for \$40,000.00.

SUBMITTED BY:	Purchasing	PREPARED BY:	Eva Ferguson, CSCP
		APPROVED BY:	



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The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT:

Funding in the amount of \$40,000.00 is available in account 540000/45100-2019/4192500000.
Funding in the amount of \$25,000.00 will be requested in FY 2020 and FY 2021.