



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

6

DATE: 01/10/2017

SUBJECT: **BID NO. 2017-040 - PURCHASE OF SPARE PARTS FOR UPS BATTERY BACK-UP SECURITY SYSTEMS - FACILITIES MANAGEMENT - OM OFFICE SUPPLY, INC. - \$59,918.00**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2017-040, Purchase of Spare Parts for UPS Battery Back-Up Security Systems, for Facilities Management, to OM Office Supply, Inc. for \$59,918.00.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred forty-five (345) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Seven (7) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. The low bid received from OM Office Supply, Inc. meets all specifications and is acceptable to Facilities Management. Bids received from First Source Power Solutions and Nolan Power Group were deemed non-responsive for failure to submit the signed Addendum #1 as required.

Therefore, it is the joint recommendation of the Facilities Management and Purchasing that Bid No. 2017-040, Purchase of Spare Parts for UPS Battery Back-Up Security Systems, be awarded to OM Office Supply, Inc. for \$59,918.00.

**FISCAL IMPACT:**

Funding in the amount of \$59,918.00 is available in account 545051/47600-2017/3110307000.

SUBMITTED BY:	Purchasing	PREPARED BY:	Dallas Arter
		APPROVED BY:	