



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 08/15/2017

SUBJECT: **BID NO. 2017-141 - ANNUAL CONTRACT FOR MOVING SERVICES - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2017-141, Annual Contract for Moving Services, for Facilities Management, to the following vendors at the per unit price:

Primary	All Points Pioneer
Secondary	Buehler Companies of Texas
Alternate	Berger Texas, Inc.

**BACKGROUND:**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Sixty (60) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on June 28, 2017, was attended by nine (9) vendors as well as representatives from Purchasing. Six (6) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications. Exserv, Inc. withdrew their bid submission.

The term of the contract is twelve (12) months, effective October 1, 2017, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2017-141, Annual Contract for Moving Services, be awarded to the vendors listed above at the per unit price.

**FISCAL IMPACT:**

The costs associated with this action item are unknown at this time. This action simply sets the price for the commodity. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Dallas Arter
		APPROVED BY:	