



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 07/23/2019

SUBJECT: **BID NO. 2019-111 - ANNUAL CONTRACT FOR REPAIR AND PREVENTATIVE MAINTENANCE OF COMMERCIAL KITCHEN EQUIPMENT - FACILITIES MANAGEMENT - EEC ACQUISITION, LLC, D/B/A SMART CARE EQUIPMENT SOLUTIONS - PER UNIT PRICE, HOURLY RATE, AND MARKUP ON PARTS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2019-111, Annual Contract for Repair and Preventative Maintenance of Commercial Kitchen Equipment, for Facilities Management, to EEC Acquisition, LLC, d/b/a Smart Care Equipment Solutions at the per unit price, hourly rate, and markup on parts.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred eighty-eight (188) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on June 19, 2019 was attended by one (1) vendor as well as representatives from Facilities Management and Purchasing. One (1) bid was received.

The bid received from EEC Acquisition, LLC, d/b/a Smart Care Equipment Solutions meets all specifications and is acceptable to Facilities Management.

The term of the contract is twelve (12) months, effective September 25, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2019-111, Annual Contract for Repair and Preventative Maintenance of Commercial Kitchen Equipment, be awarded to EEC Acquisition, LLC, d/b/a Smart Care Equipment Solutions at the per unit price, hourly rate, and markup on parts.

FISCAL IMPACT:

Expenses for last year were approximately \$126,003.58. Services are provided on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Rita C. Pauley, CPO

APPROVED BY: