



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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43

DATE: 03/12/2019

SUBJECT: **BID NO. 2019-085 - ANNUAL CONTRACT FOR TONER CARTRIDGES AND MAINTENANCE SUPPLIES FOR INKJET AND LASER PRINTERS - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2019-085, Annual Contract for Toner Cartridges and Maintenance Supplies for Inkjet and Laser Printers, Countywide, to the following vendors at the per unit price:

Primary	DEX Imaging, d/b/a TonerType	49 of 69 Items
	Central Jersey Office Equipment, Inc.	4 of 69 Items
	Dream Ranch, LLC	4 of 69 Items
	Encon Systems Ltd., Inc.	4 of 69 Items
	Office Depot, Inc.	3 of 69 Items
	Barbarian USA, Inc.	2 of 69 Items
	Double M Laser Products	1 of 69 Items
	Rasix Computer Center, Inc	1 of 69 Items
	The Tree House, Inc.	1 of 69 Items
Secondary	Dream Ranch, LLC	18 of 69 Items
	Double M Laser Products	14 of 69 Items
	The Tree House, Inc.	9 of 69 Items
	Rasix Computer Center, Inc.	7 of 69 Items
	Beep Smart Communications, Inc., d/b/a	5 of 69 Items
	Smart Group Systems	
	DEX Imaging, d/b/a TonerType	5 of 69 Items
	Barbarian USA, Inc.	3 of 69 Items
	Encon Systems Ltd., Inc.	3 of 69 Items
	Central Jersey Office Equipment, Inc.	2 of 69 Items
	W.M. Corp., d/b/a Beyond Technology	1 of 69 Items
	Office Depot, Inc.	1 of 69 Items
	B2B Supplies USA, LLC	1 of 69 Items

SUBMITTED BY: Purchasing

PREPARED BY: Dallas Arter

APPROVED BY:



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Alternate	Rasix Computer Center, Inc.	18 of 69 Items
	The Tree House, Inc.	14 of 69 Items
	Double M Laser Products	12 of 69 Items
	W.M. Corp., d/b/a Beyond Technology	6 of 69 Items
	Beep Smart Communications Inc., d/b/a Smart Group Systems	4 of 69 Items
	Dream Ranch, LLC	4 of 69 Items
	Abacus Computers, Inc.	3 of 69 Items
	Barbarian USA, Inc.	3 of 69 Items
	Encon Systems Ltd., Inc.	3 of 69 Items
	DEX Imaging, d/b/a TonerType	2 of 69 Items

## **BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred sixty (560) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on January 23, 2019 was attended by five (5) vendors as well as representatives from Purchasing. Eighteen (18) bids and one (1) no-bid was received.

Bids were evaluated by Purchasing representatives. Award recommendations are to the low bids meeting specifications. A second bid submission from Beep Smart Communications, Inc. d/b/a Smart Group Systems did not meet specifications for requiring remote FM Audit Software to be loaded on all network printers. Central Jersey Office Equipment, Inc. withdrew their pricing for line 31 because their pricing was incorrect for the item. B2B Supplies USA, LLC withdrew their pricing for items 34, 36 and 56 because their pricing was incorrect for these items.

Tie bids were received for items 1, 2, 5, 6, 7, 15, 17, 18-21, 34, 45, 47, 49, 52, 56, 57, 59, Section C items a and b, and Section D items a and b. The award recommendation(s) were determined in accordance with Commissioners Court Order No. 60616, Procedure for Awarding Tie Bids.

The term of the contract is twelve (12) months, effective April 4, 2019, with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the recommendation of Purchasing that Bid No. 2019-085, Annual Contract for Toner Cartridges and Maintenance Supplies for Inkjet and Laser Printers, be awarded to the vendors listed above at the per unit price.

## **FISCAL IMPACT:**

Expenses for last year were approximately \$597,635.43. Orders are placed on an as-needed basis.