



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 04/12/2016

SUBJECT: **BID NO. 2016-088 - ANNUAL CONTRACT FOR AUTOMOTIVE AND LIGHT TRUCK BODY REPAIRS - COUNTYWIDE - READS AUTO COLLISION - PER FIRM FIXED DISCOUNT AND WARRANTY**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2016-088, Annual Contract for Automotive and Light Truck Body Repairs, Countywide, to Reads Auto Collision at the per firm fixed discount and warranty.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Twelve (12) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Three (3) bids were received.

The low bid received from Reads Auto Collision meets all specifications and is acceptable to Transportation Services and Risk Management. The bids received from Express Collision Repair and Buck's Collision Center did not meet specifications because they did not provide a list of insurance companies that list them as a preferred body shop or where they have agreements to be paid direct by the insurance company as required.

The term of the contract is twelve (12) months, effective April 13, 2016, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Transportation Services, Risk Management, and Purchasing that Bid No. 2016-088, Annual Contract for Automotive and Light Truck Body Repair, be awarded to Reads Auto Collision at the per firm fixed discount and warranty.

FISCAL IMPACT:

Expenses from last year were approximately \$83,800.00. Orders are placed on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Tim Jones

APPROVED BY: