



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

4

DATE: 10/22/2019

SUBJECT: **BID NO. 2019-268 - ANNUAL CONTRACT FOR THC QUANTIFICATION ANALYSIS - SHERIFF'S OFFICE - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2019-268, Annual Contract for THC Quantification Analysis, for the Sheriff's Office, to the following vendors at the per unit price:

Primary	National Medical Services, Inc., d/b/a NMS Labs
Secondary	Armstrong Forensic Laboratory, Inc.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred twelve (112) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on September 18, 2019 was attended by two (2) vendors as well as representatives from the Sheriff's Office and Purchasing. Two (2) bids were received.

Bids were evaluated by the Sheriff's Office and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective October 22, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that Bid No. 2019-268, Annual Contract for THC Quantification Analysis, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT:

The costs associated with this action are unknown at this time. This action simply sets the price. The County's future cost will be determined by the services provided on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Christina Martinez

APPROVED BY: