



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 06/11/2019

SUBJECT: **BID NO. 2019-157 - ANNUAL CONTRACT FOR FLEET FUEL CARD AND MANAGEMENT SERVICES - COUNTYWIDE - JAMES RIVER SOLUTIONS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2019-157, Annual Contract for Fleet Fuel Card and Management Services, Countywide, to James River Solutions at the per unit price.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred thirty-three (133) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on May 6, 2019. Three (3) bids were received.

Award recommendation is to the overall low bid meeting specifications. The bid received from Mansfield Oil did not meet specifications because of the inability to restrict the gallons of fuel purchased per month. The bid received from FleetCor Technologies d/b/a Fuelman did not meet specification because of the inability to restrict the gallons of fuel purchased per month, inability to restrict the number of transactions per week or month, inability to place payment for disputed transactions on hold until the dispute is resolved, and the inability for Tarrant County to determine which charges are valid authorized charges.

The term of the contract is twelve (12) months, effective July 16, 2019, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the recommendation of Purchasing that Bid No. 2019-157, Annual Contract for Fleet Fuel Card and Management Services, be awarded to James River Solutions at the per unit price.

FISCAL IMPACT:

Expenses for last year were approximately \$750,000.00. Orders are placed on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Brandie Bingham, CPPB
		APPROVED BY:	