



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 11/20/2018

SUBJECT: **BID NO. 2019-029 - ANNUAL CONTRACT FOR DISHWASHING AND LAUNDRY CHEMICALS - SHERIFF'S DEPARTMENT AND JUVENILE SERVICES - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2019-029, Annual Contract for Dishwashing and Laundry Chemicals, for the Sheriff's Department and Juvenile Services, to the following vendors at the per unit price:

Primary	Ecolab, Inc.
Secondary	Acuity Specialty Products, Inc. d/b/a Zep Sales & Service
Alternate	The Bargain Source

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred six (206) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on October 18, 2018 was attended by three (3) vendors as well as representatives from the Sheriff's Department, Juvenile Services, and Purchasing. Three (3) bids were received.

Bids were evaluated by the Sheriff's Department, Juvenile Services, and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective December 1, 2018, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Sheriff's Department, Juvenile Services, and Purchasing that Bid No. 2019-029, Annual Contract for Dishwashing and Laundry Chemicals, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT:

Expenses for last year were approximately \$57,560.00. Orders are placed on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Tim Jones
		APPROVED BY:	