



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 02/25/2020

SUBJECT: **RFP NO. 2020-038 - JAIL STAFFING AND EFFICIENCY ANALYSIS - SHERIFF'S OFFICE - CGL COMPANIES - \$140,050.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2020-038, Jail Staffing and Efficiency Analysis, for the Sheriff's Office, to CGL Companies for \$140,050.00.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred seventy-one (271) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on November 19, 2019 was attended by two (2) vendors as well as representatives from the Sheriff's Office, County Administrator's Office, Budget and Risk Management, and Purchasing. Five (5) proposals were received.

Proposals were evaluated by the Sheriff's Office, County Administrator's Office, Budget and Risk Management, and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The top two (2) vendors were invited to provide presentations. The Evaluation Committee then rescored the vendors. The proposal received from CGL Companies meets all specifications and is acceptable to the Sheriff's Office.

The term of the contract is effective from February 25, 2020 through the project's completion.

Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that RFP No. 2020-038, Jail Staffing and Efficiency Analysis, be awarded to CGL Companies for \$140,050.00.

FISCAL IMPACT:

Funding in the amount of \$140,050.00 is available in account 569011/10000-2020/1140100000.

SUBMITTED BY: Purchasing

PREPARED BY: Eva Ferguson, CSCP

APPROVED BY: