



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 09/19/2017

SUBJECT: **BID NO. 2017-179 - PURCHASE OF CANON VARIOPRINT DP 140 PLUS COMPONENTS AND A ROCHESTER SOFTWARE ASSOCIATES (RSA) INTELLIGENT PRINT DATA STREAM (IPDS) CONVERSION SOLUTION - REPRODUCTION CENTER - NOVACOPY, INC. - \$91,662.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2017-179, Purchase of Canon varioPrint DP 140 plus Components and a Rochester Software Associates (RSA) Intelligent Print Data Stream (IPDS) Conversion Solution, for the Reproduction Center, to NovaCopy, Inc. for \$91,662.00.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Eighteen (18) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on August 16, 2017 was attended by two (2) vendors as well as representatives from the Reproduction Center and Purchasing. Four (4) bids were received.

The bid received from Canon Solutions America, Inc. was deemed non-responsive due to failure to sign required bid document or list prices on price sheet as required. The low bid received from NovaCopy, Inc. meets all specifications and is acceptable to the Reproduction Center.

Therefore, it is the joint recommendation of the Reproduction Center and Purchasing that Bid No. 2017-179, Purchase of Canon varioPrint DP 140 plus Components and a Rochester Software Associates (RSA) Intelligent Print Data Stream (IPDS) Conversion Solution, be awarded to NovaCopy, Inc. for \$91,662.00.

FISCAL IMPACT:

Funding in the amount of \$91,662.00 is available in account 542300/45100-2017/1860300000.

SUBMITTED BY: Purchasing

PREPARED BY: Dallas Arter

APPROVED BY: