



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 07/24/2018

SUBJECT: **RFP NO. 2018-062 - CASE MANAGEMENT SOLUTION FOR PUBLIC HEALTH ENVIRONMENTAL HEALTH DIVISION - PUBLIC HEALTH - HEALTHSPACE USA, INC. - PER CONTRACT TERMS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2018-062, Case Management Solution for Public Health Environmental Health Division, for Public Health, to Healthspace USA, Inc. at the per contract terms and approve contract.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand one hundred eighty-eight (1,188) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on March 12, 2018 was attended by eleven (11) vendors as well as representatives from Public Health, Information Technology, and Purchasing. Nine (9) proposals were received.

The proposals received from ECLAT Integrated Software Solutions, Inc. and TechAir Group were deemed non-responsive for failure to include Addendum 2 as required. The proposal received from CareStar Information Systems was deemed non-responsive for failure to provide all required information. The proposal received from Online Solutions, LLC was not considered for evaluation for deviation from a requirement.

Proposals were evaluated by Public Health, Information Technology and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP specifications. The two (2) highest scoring vendors were invited to provide demonstrations to the evaluation committee on May 9-10, 2018. The evaluation committee re-scored those firms based upon the criteria and processes set forth in the RFP. The high scoring firm, Healthspace USA, Inc., was then invited to contract negotiations.

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| SUBMITTED BY: | Purchasing | PREPARED BY: | Elaine Johnson |
| | | APPROVED BY: | |



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The term of the contract is twelve (12) months, effective July 24, 2018, with three (3) options for renewal periods of twelve (12) months each.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

Therefore, it is the joint recommendation of Public Health, Information Technology, and Purchasing that RFP No. 2018-062, Case Management Solution for Public Health Environmental Health Division, be awarded to Healthspace USA, Inc.

FISCAL IMPACT:

Funding for the first year in the amount of \$54,820.00 is available in account 54000/22300-2018/5100203000.

Funding for annual subscription fees of \$22,230.00 will be requested in future budgets.