



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

4

DATE: 08/01/2017

SUBJECT: **RFP NO. 2017-132 - CLINICAL POLYGRAPH SERVICES - COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT - VARIOUS VENDORS - PER CONTRACT TERMS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2017-132, Clinical Polygraph Services, for Community Supervision and Corrections Department (CSCD), to the following vendors at the per contract terms:

Primary	Wood and Associates Polygraph Service
Secondary	Behavioral Measures & Forensic Services Southwest, Inc.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred four (204) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. CSCD and Purchasing representatives attended a pre-proposal conference held on July 6, 2017. No vendors attended. Three (3) proposals were received.

Proposals were evaluated by CSCD and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The term of the contract is twelve (12) months, effective September 1, 2017, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of CSCD and Purchasing that RFP No. 2017-132, Clinical Polygraph Services, be awarded to the vendors listed above at the per contract terms.

FISCAL IMPACT:

Funding source for these services is provided by various CSCD grants. No Tarrant County funds are required. Expenses for last year were approximately \$4,000.00.

SUBMITTED BY: Purchasing

PREPARED BY: Rita C. Pauley

APPROVED BY: