



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 08/20/2019

SUBJECT: **RFP NO. 2019-167 - ANNUAL CONTRACT FOR JAIL SECURITY ELECTRONICS AND SOFTWARE SYSTEMS INTEGRATION, MAINTENANCE, AND REPAIR - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER CONTRACT TERMS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2019-167, Annual Contract for Jail Security Electronics and Software Systems Integration, Maintenance, and Repair, for Facilities Management, to the following vendors at the per contract terms:

Primary	Signature Automation, LLC
Secondary	CML Security, LLC

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Nine hundred sixty (960) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A mandatory pre-proposal conference held on May 15, 2019 was attended by five (5) firms as well as representatives from Facilities Management, the Sheriff's Office, and Purchasing. Three (3) proposals were received.

Proposals were evaluated by Facilities Management and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

All three (3) firms were invited to provide an oral presentation on July 11, 2019. The Evaluation Committee then re-scored the vendors based upon the criteria and processes set forth in the RFP specifications. All three (3) firms were then asked to submit a Best and Final Offer. Pricing was re-scored after the Best and Final Offer. The Best and Final Offer resulted in some clarifications, but there was no change in pricing.

The term of the contract is twelve (12) months, effective August 20, 2019, with two (2) options for renewal periods of twelve (12) months each.

SUBMITTED BY:	Purchasing	PREPARED BY:	Gwen Peterson, C.P.M.,A.P.P.
		APPROVED BY:	



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Therefore, it is the joint recommendation of Facilities Management and Purchasing that RFP No. 2019-167, Annual Contract for Jail Security Electronics and Software Systems Integration, Maintenance, and Repair, be awarded to the vendors listed above at the per contract term.

FISCAL IMPACT:

The costs associated with this action are unknown at this time. The County's future cost will be determined by the services provided on an as-needed basis.