



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 08/14/2018

SUBJECT: **BID NO. 2018-125 - ANNUAL CONTRACT FOR U.S., TEXAS, AND TARRANT COUNTY FLAGS - FACILITIES MANAGEMENT - ABC FLAG ACQUISITION CORPORATION, D/B/A LONE STAR BANNER AND FLAGS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2018-125, Annual Contract for U.S., Texas, and Tarrant County Flags, for Facilities Management, to ABC Flag Acquisition Corporation, d/b/a Lone Star Banner and Flags at the per unit price.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred forty-seven (147) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on July 9, 2018. Two (2) bids and one (1) no-bid were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendation is to the overall low bid meeting specifications. The bid received from ConServ Flags did not meet specifications because vendor failed to bid on all line items as required and changed the specifications requiring a minimum order.

The term of the contract is twelve (12) months, effective August 14, 2018, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2018-125, Annual Contract for U.S., Texas, and Tarrant County Flags, be awarded to ABC Flag Acquisition Corporation, d/b/a Lone Star Banner and Flags at the per unit price.

FISCAL IMPACT:

Expenditures for last year were approximately \$13,170.85. Orders are placed on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Rita C. Pauley, CPO
		APPROVED BY:	