



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 09/25/2018

SUBJECT: **BID NO. 2018-159 - ANNUAL CONTRACT FOR SAP CONSULTANT SERVICES - INFORMATION TECHNOLOGY - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2018-159, Annual Contract for SAP Consultant Services, for Information Technology, to the following vendors at the per unit price:

Primary	Anand PAG, Inc.
Secondary	Sage Group Consulting, Inc.
Alternate	ARK Solutions, Inc.

BACKGROUND:

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand two-hundred twenty-six (1,226) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on August 6, 2018 was attended by seventeen (17) vendors as well as representatives from Information Technology and Purchasing. Thirteen (13) bids were received.

Bids were evaluated by Information Technology and Purchasing representatives. Award recommendations are to the low bid meeting specifications.

The term of the contract is twelve (12) months, effective October 18, 2018, with one (1) option for a renewal of twelve (12) months.

Therefore, it is the joint recommendation of Information Technology and Purchasing that Bid No. 2018-159, Annual Contract for SAP Consultant Services, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT:

Annual expenditures are estimated to be approximately \$100,000.00. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Christina Martinez
		APPROVED BY:	