



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 12/11/2018

SUBJECT: **BID NO. 2019-037 - PURCHASE OF EMERGENCY 100 KW DIESEL GENERATOR AND AUTOMATIC TRANSFER SWITCH - FACILITIES MANAGEMENT - ROMCO EQUIPMENT COMPANY, LLC - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2019-037, Purchase of Emergency 100 kW Diesel Generator and Automatic Transfer Switch, for Facilities Management, to Romco Equipment Company, LLC at the per unit price.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred forty-three (143) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on October 24, 2018 was attended by three (3) vendors as well as representatives from Facilities Management and Purchasing. Four (4) bids were received.

The bid received from Cummins Southern Plains, LLC did not meet specification because vendor differed unloading fees to a later date. The low bid received from Romco Equipment Company, LLC meets all specifications and is acceptable to Facilities Management.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2019-037, Purchase of Emergency 100 kW Diesel Generator and Automatic Transfer Switch, be awarded to Romco Equipment Company, LLC at the per unit price.

FISCAL IMPACT:

Funding in the amount of \$40,950.00 is available in the following accounts:

\$36,363.60 - 112300/M0087-2019/3110315000/Grant-2004; and
\$ 4,586.40 - 112300/45100-2019/3110315000.

SUBMITTED BY:	Purchasing	PREPARED BY:	Tim Jones
		APPROVED BY:	