



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 09/29/2015

SUBJECT: **RFQ NO. 2015-197 - ANNUAL CONTRACT FOR RESIDENTIAL AND LAND REAL ESTATE BROKERAGE SERVICES FOR VARIOUS TARRANT COUNTY PROJECTS - TRANSPORTATION SERVICES/RIGHT OF WAY DIVISION - COAN COMPANIES, D/B/A REMAX TRINITY**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court grant approval to conduct negotiations for RFQ No. 2015-197, Annual Contract for Residential and Land Real Estate Brokerage Services for Various Tarrant County Projects, for Transportation Services/Right of Way Division, with Coan Companies, d/b/a Remax Trinity, based upon their high ranking in the evaluation procedure.

BACKGROUND:

Notice of the County's intent to request for qualifications was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand six hundred ninety-seven (1,697) firms were contacted and requested to participate in this process. All documents pertaining to this RFQ were posted on the Tarrant County website and were downloaded by interested parties. Five (5) responses were received.

Responses were evaluated by Transportation Services/Right of Way Division and Purchasing representatives and ranked based on the criteria and processes set forth in the RFQ. The response from Coan Companies, d/b/a Remax Trinity received the highest evaluation score and is acceptable to Transportation Services/Right of Way Division. A contract for each project will be negotiated with Coan Companies, d/b/a Remax Trinity.

Based on the firm's high ranking in the evaluation procedure, it is the joint recommendation of Transportation Services/Right of Way Division and Purchasing that the Commissioners Court grant approval to engage in negotiations with Coan Companies, d/b/a Remax Trinity for RFQ No. 2015-197, Annual Contract for Residential and Land Real Estate Brokerage Services for Various Tarrant County Projects.

The term of the contract is twenty-four (24) months, effective September 29, 2015, with three (3) options for renewal periods of twelve (12) months each.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

SUBMITTED BY: Purchasing

PREPARED BY: Gwen Peterson, C.P.M., A.P.P.

APPROVED BY: